



ICAR-Central Tobacco Research Institute

Dr.N.C.Gopalachari Road, Bhaskar Nagar, Sriram Nagar Post
RAJAHMUNDRY - 533 105, A.P., INDIA

Web-site: www.ctri.org.in

PBX Phones: 0883-2449871-74; FAX: 0883-2448341; Director (O): 0883-2448995

Director FAX: 0883-2410555; SAO (O): 0883-2448341; E-mail: ctri_ap@nic.in

ISO 9001:2008 (Certified Institute)



No. F.2(1)/2018-19/Adm.1

Date: 16.05.2018

CIRCULAR

It is proposed to hold the 5th Meeting of XIII ICAR-CTRI Institute Joint Staff Council on 17.05.2018 at 04-00 P.M in the Committee Room of ICAR-C.T.R.I., Rajahmundry.

Agenda Items for ensuing 5th Meeting of XIII ICAR-CTRI I.J.S.C may be submitted to the undersigned immediately so as to include the same in the Agenda of the Meeting. The Agenda items in times new roman may also be sent along with soft copy to the email id i.e.saoctri@gmail.com.

(B. SWARNA KUMARI)
SR. ADMINISTRATIVE OFFICER

To

Sri K.V.S.S. Bhaskara Rao,
Skilled Support Staff, &
Member & Secretary(Staff Side),
Div. of Crop Production, ICAR-CTRI, Rajahmundry

Copy to Members (Staff Side) 13th ICAR-CTRI IJSC, CTRI, Rajahmundry for information and necessary action

- 1) Sri P. Esvara Rao, Technical Officer (WS-Driver), ICAR-CTRI-KVK, KALAVACHARLA
- 2) Sri Y. Yesu, Technical Officer (WS-Driver), & Member, ICAR-CTRI IJSC & Member, ICAR-CJSC, DTR's Personal Section, ICAR-CTRI, Rajahmundry.
- 3) Sri K.T.R. Singh, PS to Director, ICAR-CTRI, Rajahmundry.
- 4) Sri P.V. Satyanarayana, A.A.O.(E), ICAR-CTRI, Rajahmundry.
- 5) Sri A. Srinivas, Skilled Support Staff, AKMU, ICAR-CTRI, Rajahmundry

Copy to Members(Office Side) 13th ICAR-CTRI IJSC, CTRI, Rajahmundry for information.

- 1) Dr.(Mrs.) S. Kasturi Krishna, HOD, Crop Production, ICAR-CTRI, Rajahmundry.
- 2) Dr. Y. Subbiah, Finance & Accounts Officer i/c, ICAR-CTRI, Rajahmundry.
- 3) Dr. K. Prabbakara Rao, Scientist, Div. of Crop Improvement, ICAR-CTRI, Rajahmundry
- 4) Sri C.V.K. Reddy, ACTO, PME Cell, ICAR-CTRI, Rajahmundry
- 5) Smt. B. Krishna Kumari, Sr. Technical Officer, AINP, ICAR-CTRI, Rajahmundry
- 6) Smt. B. Swarna Kumari, SAO & Secretary(Office Side), 13th ICAR-CTRI IJSC, CTRI, Rajahmundry

Copy to PS to Director, ICAR-CTRI, Rajahmundry for information and necessary action.

Copy to PS to SAO and In-charge, Committee Room for taking further necessary action.

Copy to AAO(E)/AAO(B&C)/AAO(Purchase & Stores)/Officer-in-charge, MS Unit/ Officer-in-charge, BTRC, Kalavacharla with a request to submit Action Taken Report on the proceedings of the 4th Meeting of 13th IJSC of ICAR-CTRI held on 30.11.2017 at 03.30 PM immediately for taking further necessary action.

Copy to All the Heads of Divisions/Research Stations/Units for information.